

**HEMEL HEMPSTEAD TOWN CRICKET CLUB**  
**ANNUAL GENERAL MEETING**

Notice is hereby given that the Annual General Meeting will be held in the Pavilion on Wednesday 28<sup>th</sup> March 2018, commencing at 8.00pm. The agenda is below and the nomination sheet is located outside the Pavilion main bar. The bar will be open until the meeting starts and will then close for the duration of the AGM.

Steve Smith  
Acting Honorary General Secretary

**AGENDA**

1. The Chairperson's Opening Statement
2. To approve the minutes of the AGM held on 29<sup>th</sup> March 2017 \*
3. To receive and consider:
  - a. The Honorary General Secretary's Report \*\*
  - b. The Honorary Treasurer's Report \*\*\*
4. Approve minor changes to the club constitution (see Appendix 1 below)
5. To elect an auditor to serve for a period of one year from the date of the Annual General Meeting
6. With the exception of those defined in Article 3(f) and (g), to elect the members of the Committee in accordance with Article 7 of the Constitution to serve for a period of one year from the date of this Annual General Meeting
  - a. President
  - b. Chairperson
  - c. Honorary General Secretary ("the Secretary")
  - d. Honorary Membership Secretary ("the Membership Secretary")
  - e. Honorary Treasurer ("the Treasurer")
  - f. *Youth Development Manager ("Junior Cricket Manager")* \*\*\*\*
  - g. *Chairperson of the Cricket sub-committee ("Club Captain")* \*\*\*\*
  - h. Club Welfare Officer
  - i. Six Ordinary Members
7. To transact such other business received in writing by the Secretary from Fully Paid-Up Members not less than 7 days prior to the Meeting for inclusion on the Agenda

\* Minutes for the meeting held 29<sup>th</sup> March 2017 where not produced and so are unavailable. Note – the Constitution does not require the AGM minutes to be approved

\*\* Steve Smith is Acting Honorary General Secretary. The report will then be covered by Alan Morton and Nick Hodgins

\*\*\* The draft accounts for the year ending 31st December 2016 and year ending 31st December 2017 are not appended hereto, but copies will be available at the meeting. The Treasurer will advise when the Audited Accounts are available for approval, which may be dealt with at a future SGM.

\*\*\*\* Elected at the Annual Players Meeting

## APPENDIX 1

Proposed changes to the Club constitution:

1. Members who are exempt from payment, which may include Honorary Members, are automatically Fully Paid-Up Members
2. Vice President Members are Members of the Club so elected by the General Committee either for life or for a specified period
3. Youth Development Manager shall be known as “Junior Cricket Manager”
4. Chairperson of the Cricket sub-committee shall be known as “Club Captain”
5. The quorum at any meeting convened under Article 6 of the Constitution shall be ten Fully Paid-Up Members over the age of 16 or Playing Members over the age of 16, as appropriate.
6. Various clarifications and correction of typos in draft Constitution (see track changes within document “Proposed HHTCC Constitution 2018”)

Proposed

Seconded

Club Captain

An amendment to the Constitution shall be valid only if it is passed by a majority of **two thirds** or more of the Fully Paid-Up Members present at the General Meeting at which the proposal to amend the Constitution is considered.